

A QUICK-START GUIDE TO USING QUILLBOT'S **CO-WRITER**



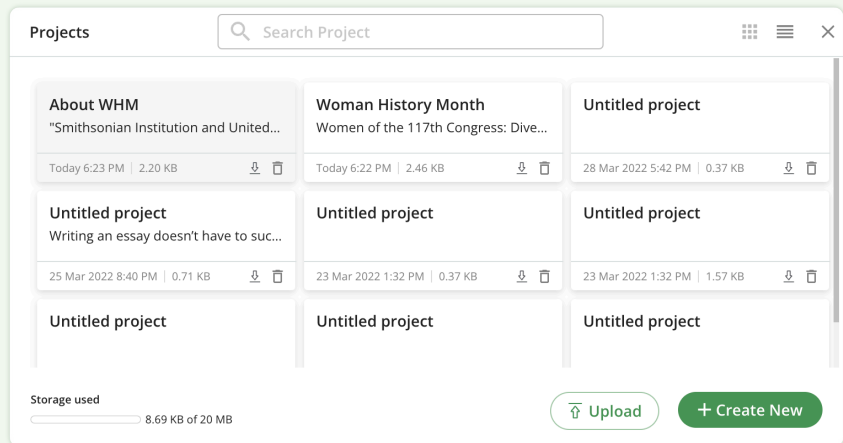
To use QuillBot's Co-Writer, go to quillbot.com/co-writer.

STEP 1

Create a New Project or rename the default "Untitled project".

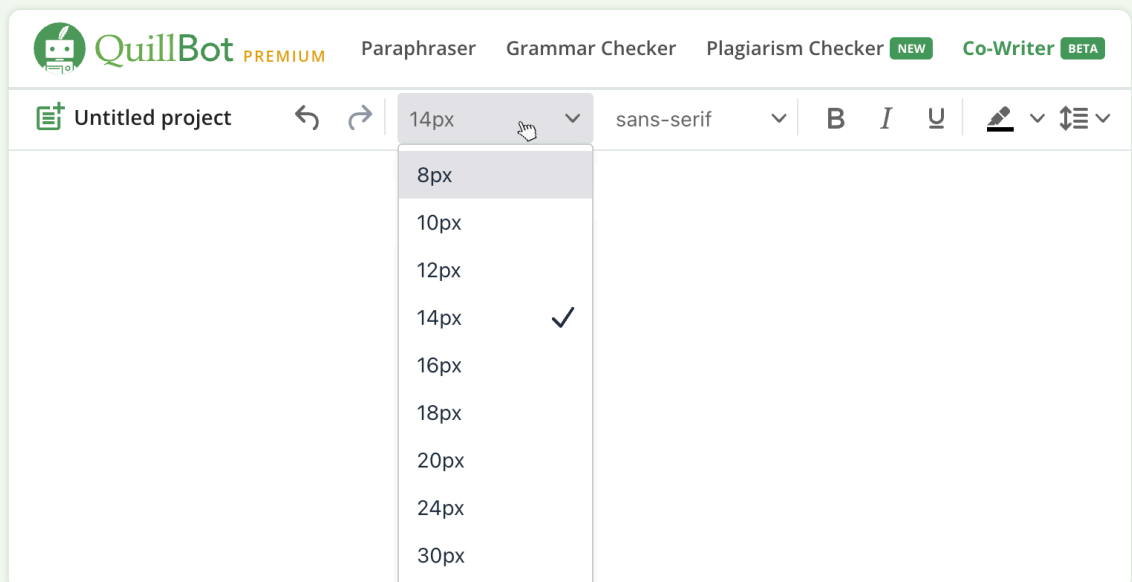


OR



STEP 2

Use the Editor tools to choose font size and other document properties.



STEP 3

Search, Cite, and More in the Research + Tools space.

Find relevant information and sources, plus easily cite them as you go. To read more from a source, click “**Pull Source**” and then expand the article using the “**Read more**” feature.

The screenshot shows the QuillBot interface with a search bar containing 'women's history month'. Below the search bar are tabs for 'Results', 'All Topics', and 'Statistics'. A search result for 'womenshistorymonth.gov' is displayed, featuring a 'Pull Source' button and social media icons. Below the result are tabs for 'OVERVIEW', 'HIGHLIGHTS', and 'TOPICS'. The 'OVERVIEW' tab is active, showing a snippet of text: 'March is Women's History Month The Library of Congress, National Archives and Records Administration, National Endowment for the Humanities, National Galle...'. A 'Read More' button is visible at the bottom right of the snippet.

If you see a quote or other piece of information you’d like to use, **highlight and right-click for it to be** inserted and cited into your working draft in the Editor window. Clicking on the title of the URL will open a new tab where you can review the entire web page or article.

The screenshot shows the QuillBot Editor window. The top bar includes the QuillBot logo and various tool options: Paraphraser, Grammar Checker, Plagiarism Checker, Co-Writer BETA, Summarizer, Citation Generator, and Extensions. The editor area shows a document with a highlighted quote: 'Women's History Month was created with the goal of "commemorating and encouraging the study, observance and celebration of the vital role of women in American history." (Women's History Month)'. Below the quote is a 'Works Cited' section with the citation: 'Women's History Month. womenshistorymonth.gov, https://womenshistorymonth.gov/. Accessed 14 Mar. 2022.'. A context menu is open over the highlighted text, offering options: 'Insert with citation', 'Paraphrase', 'Summarize', 'Cut', 'Copy', 'Paste', 'Paste without formatting', and 'Search "commemorati...".

STEP 4

Bookmark and Plan

When you save a source using the “**Bookmark**” feature in the top right corner, you can revisit it later in your Notebook tab.

The screenshot shows the 'Research' tab selected in the top navigation bar. A search bar contains the text 'women's history month'. Below the search bar are three tabs: 'Results' (active), 'All Topics', and 'Statistics'. The main content area displays a search result for 'womenshistorymonth.gov' with the title 'Women's History Month'. To the right of the title are icons for liking, commenting, and bookmarking. A 'Bookmark' tooltip is visible over the bookmark icon. Below the title are three sub-tabs: 'OVERVIEW' (active), 'HIGHLIGHTS', and 'TOPICS'. The overview text reads: 'March is Women's History Month The Library of Congress, National Archives and Records Administration, National Endowment for the Humanities, National Galle...'. A 'Read More' link is at the bottom right.

The **Ideas** tab is also a great place to outline and plan.

The screenshot shows the 'Notebook' tab selected in the top navigation bar. Below the navigation bar are two tabs: 'Bookmarks' and 'Ideas' (active). The main content area displays a list of two ideas:

1. Why was WHM created?
2. History of Women's History Month.

STEP 5

Amend and Re-Format Citations

Within the Research and Tools area, the Citations tab will house all of your citations for this project. You can choose to change the format to whatever citation style you prefer here, and you can edit citations to add relevant information as well.

The screenshot shows the 'Citations' tab selected in the top navigation bar. Below the navigation bar is a search bar for citation styles with the text 'Search for a citation style'. To the right is a '+ Citation' button. A dropdown menu is open, showing the following options:

- APA: American Psychological Association 7th edition
- MLA: Modern Language Association 9th edition
- Chicago Manual of Style 17th edition (note)
- AMR: Academy of Management Review

Each option has a trash icon and a copy icon to its right.

STEP 6

Draft your essay or project.

If you're looking for ideas, try the **Ctrl + Shift + Spacebar** function to get content suggestions based on your writing style, topic, and the information/sources you've used already. If you don't love the suggestions, take or leave whatever parts work for you or don't.

The screenshot shows the QuillBot Premium interface. The main editor contains a draft of an essay about Women's History Month. The text includes: "By now, we all know that Women's History Month is in March of every year, but how and why did it come to be? Celebrating remarkable women and their contributions may seem like a no-brainer, but it wasn't always so." and "According to womenshistory.org, it actually started as Women's History Week in 1978 after the Sonoma County Commission on the Status of Women wanted an overlapping, more thorough celebration that spanned over International Women's Day." Below the text is a "Works Cited" section with two entries: "Women's History Month. womenshistorymonth.gov, https://womenshistorymonth.gov/. Accessed 14 Mar. 2022." and "National Women's History Museum. www.womenshistory.org, https://www.womenshistory.org/womens-history/womens-history-month. Accessed". On the right side, there is a search bar with "women's history month" entered. Below the search bar are tabs for "Results", "All Topics", and "Statistics". The search results show two entries for "womenshistorymonth.gov" and "womenshistory.org", both with "Overview", "Highlights", and "Topics" tabs. The "Overview" tab for the first result shows "March is Women's History Month The Library of Congress, National Archives and Records Administration, National Endowment for the Humanities, National Galle...".

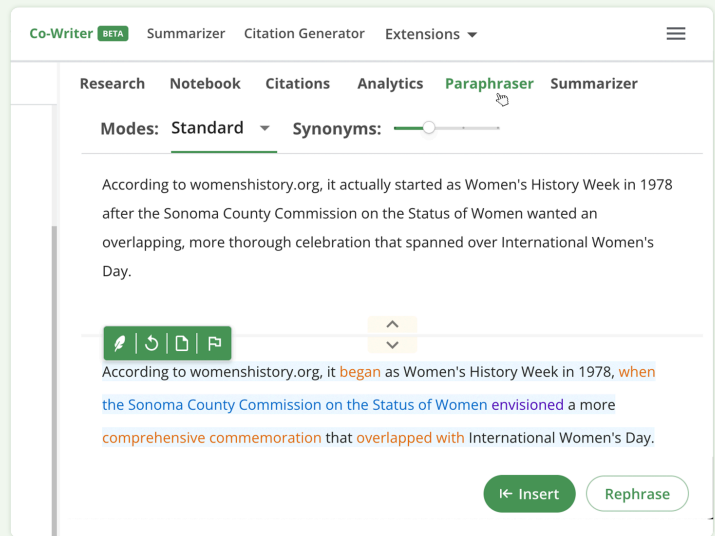
STEP 7

Refine and Edit

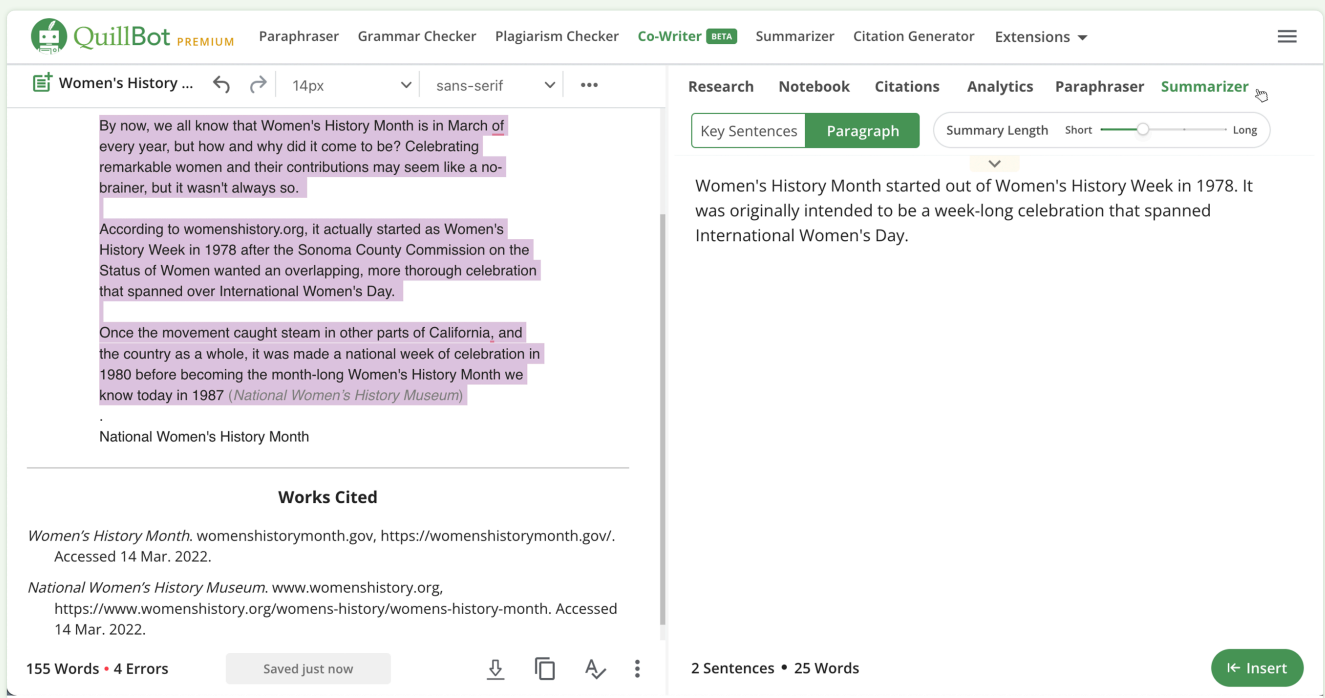
Check your grammar, spelling, word usage, and fluency with our **built-in Grammar Checker**.

The screenshot shows the QuillBot Premium interface with the Grammar Checker tool active. The main editor contains the same draft of an essay about Women's History Month. A sentence is highlighted: "Women's History Month was created with the goal of 'commemorating and encouraging the study, observance, and celebration of the vital role of women in American history.' according to the Library of Congress (Women's History Month)." A tooltip is displayed over the highlighted text, showing "Replace with This is" and "Ignore". The "This is" option is highlighted. Below the text, there is a "182 Words • 5 Errors" indicator and a "Saved just now" button. On the right side, there is a search bar with "Search the web" and a placeholder text "Write something in the search bar." Below the search bar is an illustration of a person with a magnifying glass.

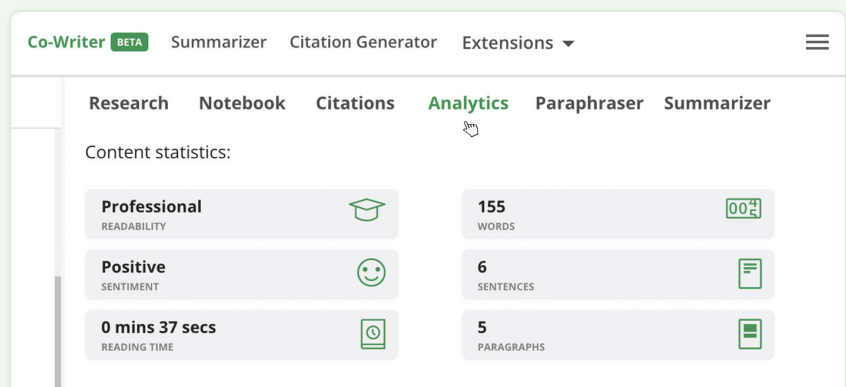
Or, revise a subpar portion of your writing with Paraphraser tool in the Research area."



Our **Summarizer tool** is another option to check the flow and clarity of your work, or you can use it to review other potential sources quickly and easily.



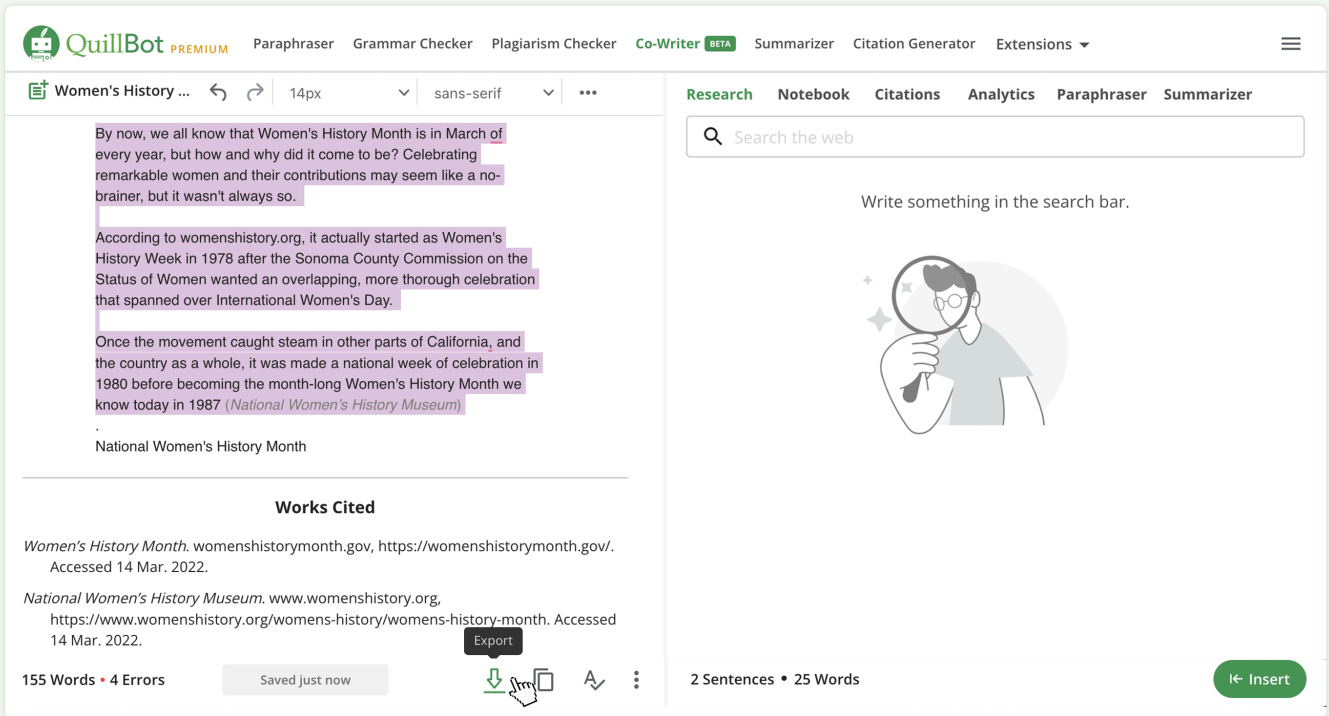
In the **Analytics tab** on the Research side, you can also see information like readability, word count, and the number of paragraphs and sentences.



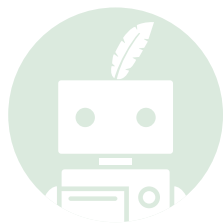
STEP 8

Copy or Export

When you're happy with your work, you can choose to **Export** or **Copy** your full text to your clipboard. You'll find these options in the bottom-right corner of the Editor window.



The screenshot displays the QuillBot Premium editor interface. The top navigation bar includes the QuillBot logo, 'PREMIUM' status, and various tools: Paraphraser, Grammar Checker, Plagiarism Checker, Co-Writer (BETA), Summarizer, Citation Generator, and Extensions. The main editor window is titled 'Women's History ...' and shows a document with three paragraphs of text about Women's History Month. The text is highlighted in purple. Below the text is a 'Works Cited' section with two entries: 'Women's History Month. womenshistorymonth.gov, https://womenshistorymonth.gov/. Accessed 14 Mar. 2022.' and 'National Women's History Museum. www.womenshistory.org, https://www.womenshistory.org/womens-history/womens-history-month. Accessed 14 Mar. 2022.'. At the bottom left, it shows '155 Words • 4 Errors' and a 'Saved just now' button. In the bottom right corner, there is an 'Export' button, a 'Copy' icon, and a status bar indicating '2 Sentences • 25 Words'. To the right of the editor is a 'Research' panel with a search bar and an illustration of a person with a magnifying glass.



QuillBot